

## Personal Details

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**Website:** [www.eflclub.com](http://www.eflclub.com)  
**Date of Birth:** 17 April, 1961      **Visa Status:** Permanent resident  
**Nationality:** British      **Resume last updated:** April 2009



## Employment History

<i>Dates</i>	<i>Company</i>	<i>Position and responsibilities</i>
Apr. '07 - Present	<b>Rikkyo University</b> 3-34-1 Nishi Ikebukuro Toshima-ku, Tokyo 171-8501	<b>Part-time Lecturer</b> Currently teaching academic writing and presentation Used to teach culture, media English reading and English through video
Apr. '07 - Present	<b>Waseda University</b> Center for English Language Education in Science and Engineering School of Science and Engineering 3-4-1 Okubo, Shinjuku-ku, Tokyo 169-8555	<b>Part-time Lecturer</b> Currently teaching academic reading Used to teach academic listening
Apr. '03 - Present	<b>Soka University</b> World Language Center 1-236 Tangi-cho, Hachioji-shi, Tokyo 192-8577	<b>Part-time Lecturer</b> Currently teaching TOEFL, TOEIC and communication Used to teach academic reading, academic writing, and science ESP
Apr. '02 - Present	<b>Tokyo Women's Medical University</b> 8-1 Kawada-cho, Shinjuku-ku, Tokyo 162-8666	<b>Part-time Lecturer</b> Currently teaching communication and speech writing Also simulated patient interviews and speech contest host Used to write the placement and achievement tests
Apr. '90 - Present	<b>St. Dominic's Institute</b> 1-10-1 Okamoto, Setagaya-ku, Tokyo 157-0076	<b>Part-time English Teacher</b> Currently teaching communication Used to run the English Club
Apr. '05 - '10	<b>Soka Women's College</b> 1-235 Tangi-cho, Hachioji-shi, Tokyo 192-8577	<b>Part-time Lecturer</b> Taught composition and communication
Apr. '91- Mar. '05	<b>Caritas Gakuen</b> 4-6-1 Nakanoshima, Tama-ku, Kawasaki-shi, Kanagawa-ken, 214	<b>Part-time English Teacher</b> Taught communication Also taught cricket and wrote and directed the school play
Apr. '92 - Mar. '93	<b>Toho University School of Medicine Nursing College</b> Oomori, Tokyo	<b>Part-time Lecturer</b> Taught communication and listening
Apr. '91 - Mar. '92	<b>Sundai Travel College</b> Sugamo, Tokyo	<b>Instructor</b> Taught communication.
Apr. '90 - Mar. '91	<b>Tokyo Pacific College</b> Aoyama, Tokyo	<b>Lecturer</b> Taught writing, grammar, communication and culture
Apr. '89 - Mar. '90	<b>Morimura Gakuen</b> Aobadai, Kanagawa	<b>Part-time English Teacher</b> Taught communication
Jan. '89 - Mar. '90	<b>Gakken Gem</b> Tokyo and Kanagawa	<b>Part-time English conversation teacher</b> Taught communication to students of all ages
Sept. '84 - Apr. '87	<b>Pure Organics Ltd.</b> Liverpool, England	<b>Works Chemist</b> Managed laboratory and supervised industrial production of products

## University Education and Qualifications

Dates	College	Qualifications
Sep. '92–Mar. '94	<b>Temple University</b> , Tokyo, Japan	<b>Master of Education (TESOL)</b>
January, 1994	<b>Yokohama National University</b> , Japan	<b>Japanese language Proficiency level 1</b>
Oct. '87–June '88	<b>Lancaster University</b> , Lancaster, England	<b>Postgraduate Certificate in Education</b>
June, 1988	<b>Lancaster University</b> , Lancaster, England	<b>TEFL Introductory Certificate</b>
Oct. '80–Jun '84	<b>Liverpool University</b> , Liverpool, England Awarded Edith Kearton prize for Organic Chemistry in 1982	<b>B.Sc. Organic Chemistry (Hons) II.i</b>

## Primary and Secondary Education

Sept. '77–July '79	<b>Tynemouth Sixth Form College</b> , Tynemouth, England	A Levels in Biology, Chemistry and Mathematics
Sept. '72–July '77	<b>King's School</b> , Tynemouth, England	O Levels in 9 subjects
Sept. '66–July '72	<b>St. Mary's R.C. Primary School</b> , North Shields, England	

## Publications

Dates	Title	Source
2010	Academic Reading in Science (textbook)	<i>Academic Reading in Science</i> . Charleston, SC: EFL Club Press.
2010	Academic Reading in Science Teacher's Answer Book	<i>Academic Reading in Science Teacher's Answer Book</i> . Charleston, SC: EFL Club Press.
2004	My Students' DVD Audio & Subtitle Preferences for Aural English Study: Explorations in Teacher Education 12 (4), pp 3-17 An Action Research Project	
2003	Test Item Analysis Using Microsoft Excel Spreadsheet Program	The Language Teacher 27 (11), pp. 13-18
2002	Group Presentation Students are More Confident and Have More Fun!	The School House 10 (2), pp. 8-15
	High Motivation Listening Games	The School House 10(1), pp. 12-14
	Speaking and Listening Activities to Celebrate the 2002 FIFA World Cup	The School House 10(3), pp. 12-18
	Task Support for Aural Decoding of Large Numbers	Between the Keys 10 (1), p. 17
2001	Listening Activities for Autumn	The School House 9(4), pp. 16-18
	Simple Past Activities	The School House 9(2), pp. 9-12
	Twenty Practical Uses of a Computer for the EFL Professional	C@lling Japan 10(1), pp. 10-13
	Vocabulary Learning	The School House 9(1), pp. 6-9
1998	Now You're Talking (EFL communication textbook)	<i>Now You're Talking</i> . Okegawa City, Japan: EFL Press.
1993	Teaching the Difference between "Much" and "Many"	Temple University Japan Studies in Applied Linguistics

## Presentations

2002	<i>How to Make Interactive Sound and Video EFL Web Pages</i>	Electronic Poster Presentation at the 7th JALT CALL Annual International Conference, Jogakuin University, Hiroshima, Japan.
2002	<i>Now You're Talking!</i>	Commercial Poster Presentation at the JALT2002 National Conference Workshop Series, at Hikone City in Shiga, Japan.
2002	<i>Ten Suggestions for Effective Teaching of Oral English</i>	Japan Center for Michigan Universities Shiga Teacher Development.

## Other

2010	Lecturer - <i>Ecological Science</i> <i>Open University One Week Intensive Course</i>	Tokyo International University 1-13-1, Matobakita, Kawagoe, Saitama, 350-1197
2010	Judge - <i>The English Oratorical Contest</i> <i>for the President Shimada Cup</i>	Bunkyo University 1-19-1 Mukogaoka, Bunkyo-ku, Tokyo 113-8668

## Professional Organizations

1996 - 2004	Member of IATEFL; International Association of Teachers of English as a Foreign Language
1994 - 2004	Member of TESOL; Teachers of English to Speakers of Other Languages
1989 - 2004	Member of JALT; Japan Association for Language Teaching

## Positions Held

2002 - 2004	Program chair of the <i>JALT Materials Writers Special Interest Group</i>
2000 - 2002	Editor of the <i>JALT Junior &amp; Senior High School Special Interest Group newsletter</i>

## Additional Information

- I am
- the author of *Academic Reading in Science*, and *Academic Reading in Science Teacher's Answer Book*, self-published in 2010.
  - the author of *Now You're Talking*, an EFL communication textbook published in Japan in 1998.  
Wrote and piloted personally over a period of two years, *Now You're Talking* sells several thousand copies per year.
  - the owner and webmaster of a language learning website, *EFL Club*.  
*EFL Club* records over fifty thousand page views per month, and consistently comes up on the first page of search results from Google and similar engines when queried for "EFL". Over 1,000 websites link to *EFL Club*, including even michaelmoore.com.
  - computer literate.  
I use Excel for grading and statistical analysis, Adobe GoLive for web page creation, and InDesign to make worksheets. I am also comfortable with MS Word, Adobe Photoshop, etc.
  - an experienced materials writer.  
I have several hundred personally made worksheets, many of which can be downloaded from my website. I keep track of my worksheets by maintaining a personal database.
  - fluent in Japanese.  
I passed *Nihongo Ikkyu* Japanese Proficiency Level 1 in 1994.  
I can speak French a little, too.
  - a happy and busy parent
  - an avid cyclist
  - a skilled home decorator